

Water Safety Mentor / Swim Instructor Job Description

Job Title: Water Safety Mentor / Swim Instructor

Reports to: Lead Water Safety Mentor / Swim Instructor

Compensation: \$7.50/hr for training and in-service, starting pay \$20.50/hr, will compensate for half of lifeguard training on first paycheck containing non-training pay

Job Summary: The Water Safety Mentor / Swim Instructor will instruct individuals and families in the fundamentals of swimming and water safety.

Supervisory Responsibilities: None.

Requirements:

- Must be at least 18 years old
- Must have a Lifeguard Certification which includes Adult-Child-Infant CPR & AED certification (if not current, will hire with contingent completion date)
- Must be able to work well unsupervised
- Must complete a background check and drug test
- Preferred previous work experience with kids and/or education

Duties/Responsibilities:

- Use the All Knox Swim curriculum to plan, organize, and lead lessons.
- Train, encourage, and motivate students.
- Ensure students are using equipment properly and safely.
- Follow all All Knox Swim safety policies and procedures.
- Identify the strengths and weaknesses of students and modify coaching strategies accordingly.
- Excellent leadership and motivational skills.
- Excellent communication skills.
- Excellent attention to detail.
- Performs other related duties as assigned.

Education and Experience:

- Must be Lifeguard and Adult-Child-Infant CPR & AED certified (if not current, will hire with contingent completion date)

Physical Requirements:

- Must be able to traverse various grounds and facilities.
- Prolonged periods of standing, walking, or swimming.
- Must be able to lift 50 pounds at a time.

Summer 2024 Details:

- **Training**
 - Friday, May 3 Evening training- 5:00 pm - 9:00 pm
 - Saturday, May 4 Full Day training- 8:30 am - 4:30 pm
 - May 13-17 (M-F) Real lesson training between about 3:00 pm and 7:00 pm
 - May 20-24 (M-F) Real lesson training between about 3:00 pm and 7:00 pm
 - You will select times and dates
 - You will not be training all these dates and times
 - Saturday, May 25 Morning training- 8:30 am - 12:30 pm
- **Summer Schedule**
 - May 27 - Aug 2 (M-F)
 - Hours between about 8:30 am and 4:30 pm
 - No weekends
 - No lessons the week of July 4th
- **Fall Schedule**
 - Aug 5 - 29 (M-TH)
 - Hours between about 3:00 pm to 7:00 pm
 - Fall lessons not required for hiring
- **In-service**
 - 1 hour a week before or after lessons of in-service training and performance reviews
- **Flexibility with scheduling is possible, so don't hesitate to apply!**

AKS Water Safety Mentor / Swim Instructor Application

Thank you for your interest in working with All Knox Swim! Please read the job description and requirements before completing the application. **Please send the completed application to thomas.c@allknoxswim.com.** We will begin interviewing as soon as we receive applications and hire on a rolling basis. We are excited to meet you!

We are an equal opportunity employer and do not discriminate against otherwise qualified applicants on the basis of race, age, color, creed, sex, religion, ancestry, marital status, national origin, disability, veteran status, or any other protected characteristic. Please carefully read and answer all questions. You will not be considered for employment if you fail to completely answer all the questions on this application. You may attach a résumé, but all questions must be answered.

Date: _____

First Name _____ MI _____ Last _____

Address _____

Phone Number: _____

Email Address: _____

Are you legally allowed to work in the United States? __ YES __ NO

Have you ever worked for this company? __ YES __ NO

Will you be over 18 by the first day of training? __ YES __ NO

How did you hear about us? _____

Education Background (not required for employment, fill out applicable parts)

High School _____ Graduation Date _____

College _____ Graduation Date _____

Major _____

College _____ Graduation Date _____

Major _____

College _____ Graduation Date _____

Major _____

Employment History (may send resume with application if preferred)

Company _____

Address _____

Supervisor _____

Responsibilities _____

Company _____

Address _____

Supervisor _____

Responsibilities _____

Company _____

Address _____

Supervisor _____

Responsibilities _____

Date of Lifeguard First Aid/CPR training _____ **Expiration** _____

(if not current, will hire with contingent completion date. Please send a picture of your card to thomas.c@allknoxswim.com with your application.)

Please describe any water or swim experience you have, if any (your swimming abilities, lifeguard experience, CPR experience, swim lessons, etc.):

Please describe any experience you have working with children, if any (siblings, babysitting, employment, etc.):

Summer and Fall 2024: Please list all the dates and times you desire to work based on the All Knox Swim schedule. We are flexible on scheduling, so if you plan on not working certain weeks or times, that is okay! We only schedule lessons when you are available.

Please list three references (two professional and one personal or three personal if this is your first job.). We will contact them before hiring.

Name	Relationship	Email	Phone Number

I certify that the information contained in this application is correct to the best of my knowledge. I understand that to falsify information is grounds for refusing to hire me, or for discharge should I be hired. I authorize any person, organization or company listed on this application to furnish you any and all information concerning my previous employment, education and qualifications for employment. I also authorize you to request and receive such information. In consideration for my employment, I agree to abide by the rules and regulations of the company, which rules may be changed, withdrawn, added or interpreted at any time, at the company's sole option and without prior notice to me. I also acknowledge that my employment may be terminated, or any offer or acceptance of employment withdrawn, at any time, with or without cause, and with or without prior notice at the option of the company or myself.

Signature _____

Date _____